

The background features a stylized landscape with green mountains, white clouds, and a blue sky. The text is centered in the upper half of the image.

MEDICAL ASSISTANT

PROFESSION GUIDE

IN THIS GUIDE YOU'LL FIND:

INFORMATION ABOUT THE ROLE OF MEDICAL ASSISTANTS IN HEALTHCARE SETTINGS

- **JOB DUTIES**
- **DIFFERENT JOB TITLES THAT MEDICAL ASSISTANTS MIGHT GO BY**
- **JOB INFORMATION - INCLUDING LOCAL SALARY RANGES**
- **DAY IN THE LIFE VIDEO LINK**

EXCITING CAREER PATHS AND PROFESSIONAL DEVELOPMENT OPPORTUNITIES

- **COMMON CAREER PATHWAY EXAMPLES**
- **PROGRAMS THAT CAN TAKE YOUR CAREER TO THE NEXT LEVEL**

LOCAL TRAINING PROGRAMS NEAR YOU AND TUITION ASSISTANCE THAT'S AVAILABLE

<https://www.hah.org/healthcare-resources-for-students>

WHAT IS A MEDICAL ASSISTANT?

Medical assistants are critical members of the healthcare workforce. Working directly with patients to collect medical histories and record vital signs, medical assistants are often one of the first healthcare professionals that patients interact with during an appointment.

While assisting doctors and nurses, it's also common for medical assistants to support administrative functions and other clinic operation needs. Medical assistants are detail-oriented and attentive, with strong communication and patient care skills.

Job duties include:

- Measuring and recording patient vital signs
- Performing interviewing, updating and creating patients' medical records
- Performing data entry for patient medical histories and scheduling exams
- Drawing blood, collecting lab specimen samples, and performing vaccinations
- Taking electrocardiograms (EKGs)
- Assisting physicians, nurses, and other healthcare professionals with exams
- Cleaning and preparing patient exam rooms

WHAT ARE SOME OTHER JOB TITLES THAT THIS POSITION CAN GO BY?

Medical Assistants can also go by the following job titles:

- Clinical Assistant
- Practice Assistant

WHERE CAN A MEDICAL ASSISTANT WORK?

The following care settings typically employ Medical Assistants:

- Hospitals
- Health system clinics
- Outpatient care centers
- Independent physician offices
- Dialysis centers
- Colleges and universities
- Healthcare insurance offices



What is the average Medical Assistant salary?

The annual salary range for medical assistants is \$29,870 - \$48,510

[Check out Career OneStop for more local job information.](#)



Want to learn more about working as a Medical Assistant?

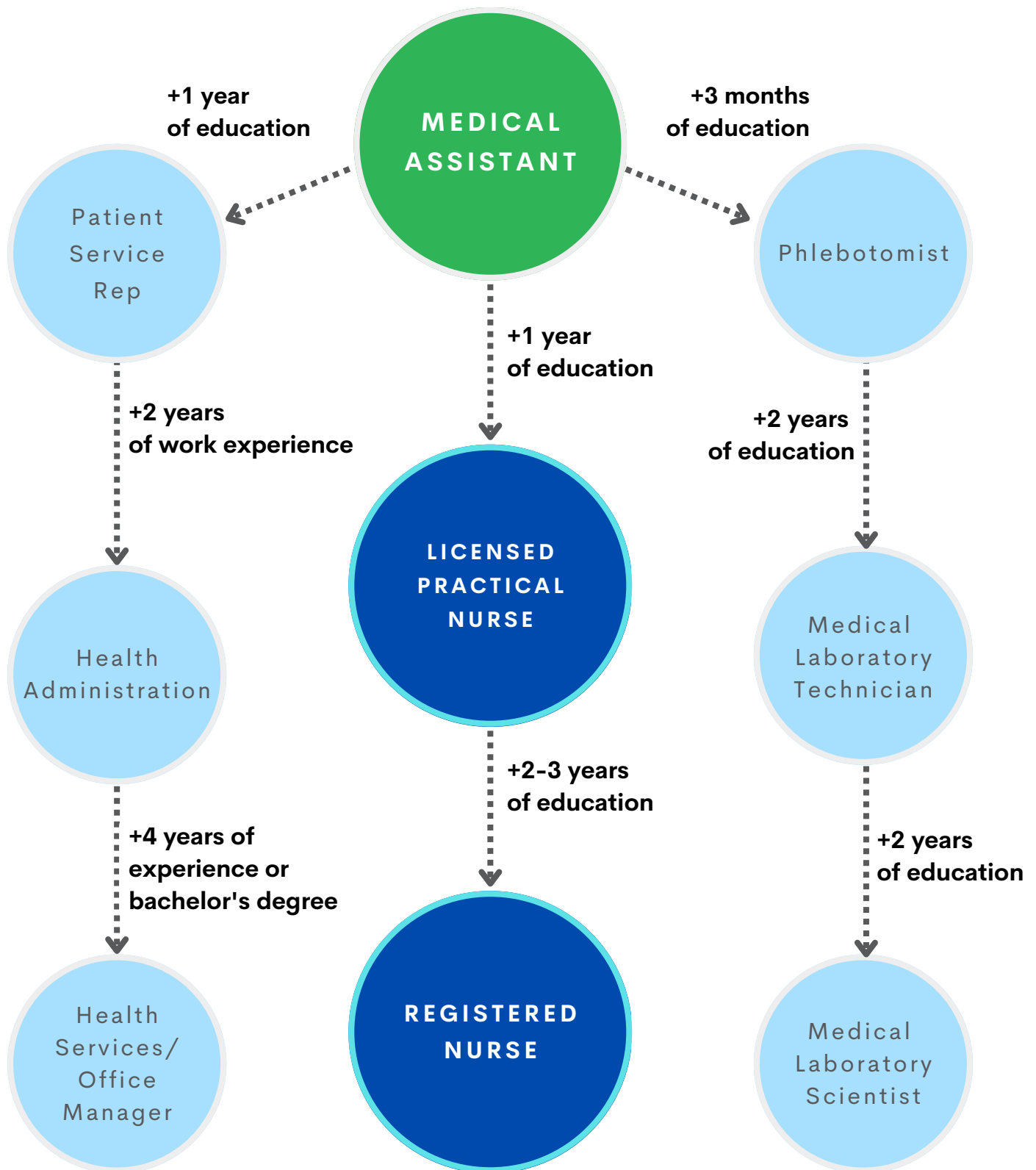
Check out this day in the life video!



https://youtu.be/ZsgeduDiK_w



WHERE CAN WORKING AS A MEDICAL ASSISTANT TAKE ME?



Interested in advancing your healthcare career?

Health Administration Pathway:

2 years of PSR work experience in:

- a doctor's office
- a hospital or health system clinic



Bachelor of Science in Health Administration | 4 years

- University of Hawaii - West Oahu

Patient Care/Nursing Pathway:

Medical Assistant Certification | 1 year

- Kapiolani Community College

Licensed Practical Nursing Certification | 1 year

- University of Hawaii Maui College

Bachelor of Science in Nursing | 4 years

- University of Hawaii at Manoa
- Hawaii Pacific University
- Chaminade University

New CNA+ to LPN program!

Laboratory Pathway:

Phlebotomy Certification | 3 months

- Kapiolani Community College

Medical Laboratory Technician | 2 years

- Kapiolani Community College

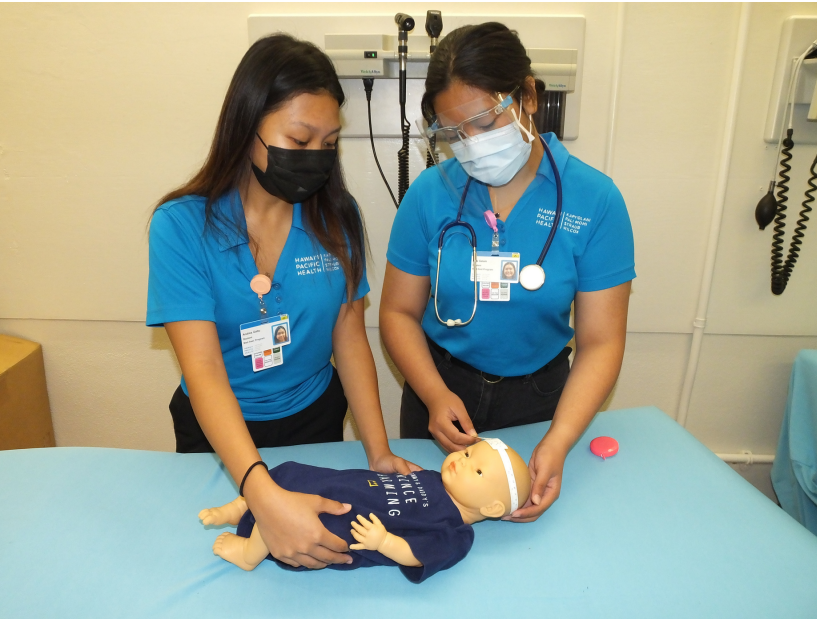
Medical Laboratory Scientist | 2 years

- University of Hawaii at Manoa

Special 2+2 pathway!

WHERE CAN I FIND MEDICAL ASSISTANT TRAINING?

Available for eligible high school seniors



Farrington High School
Waipahu High School
Waiākea High School
Honoka'a High School

University of Hawaii Community Colleges



Kapiolani Community College