



ASSISTANT EXECUTIVE DIRECTOR

A key member of our senior leadership team, the **Assistant Executive Director** will provide operational and strategic management and oversight for a vibrant senior living community in East Honolulu. The Assistant Director will serve as a liaison for residents between all levels of care and provide leadership direction for independent living, assisted living, memory support, nursing, and our adult day care center. Additional functional responsibilities will include compliance and risk management.

Position requires at least 5 years of previous management experience in a senior living or healthcare environment; bachelor's degree; and a healthcare background such as an RN, MD, or medical Social Worker is highly preferred. Must have a passion for working with seniors and a successful track record of managing a large budget and multiple departments.

Competitive compensation package includes full benefits such as 100% employer paid medical, drug, vision, dental, and life insurance; company-matched 401(k), a generous Paid-Time-Off plan, free parking or employer-subsidized bus pass, tuition reimbursement, free fitness center access, discounted employee meals, and much more!

Interested candidates may send a resume to employment@kahalanui.com or mail to:

Kāhala Nui Human Resources
4389 Malia Street
Honolulu, HI 96821
www.kahalanui.com
(808) 218-7006
Fax: (808) 218-7026

 **Careers at Kāhala Nui**

